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We order according with the following. Payment modalities: by payment order or cash, based upon the reception protocol signed by both parties and upon the fiscal invoice issued by ROMEXPO. Whether deficiencies are registered at the quantitative and qualitative reception, ROMEXPO agrees to remedy them in the shortest time (maximum 5 days) and the payment will be made afterwards.

Project type:

Layout (final) (see also the file delivery conditions):

Printing medium:

Number of colours:

Number of copies:

Printing finishing:

Price:

File delivery deadline¹ (for projects with client's file):

Deadline for delivering materials necessary to desktop publishing² (if necessary):

Deadline:

- 1 The accepted file formats are: Corel Draw (*.cdr), Adobe Illustrator (*.ai), Adobe Acrobat (*.pdf), Adobe Photoshop (8.psd), saved for PC or Macintosh. The layout should include a bleed of 5 mm, meaning 5 mm supplementary margins on each side of the layout. The elements of the file should use the CMYK color mode. For those elements that you wish to be folio printed or painted with UV selective lacquer, the files should be provided in vector format. The fonts should be in vector format (or converted to curves), if it is possible. The images should be *.tif or *.psd format. The *.jpg images have an inferior quality, being obtained after applying a compression to the *.TIFF format. It is mandatory that these should be in CMYK color mode, with a resolution between 300 and 400 pixels/inch depending on the paper used. In case of blotting paper, like the offset paper, the printing resolution may have inferior values. When using special colors, it is recommended to follow the rules from the Client's Identity Manual, or to use the Pantone palettes. Also, it is not indicated to apply effects on the object using these colors (transparency, for example). For printing book covers: Files Corel Draw, Adobe Illustrator or Adobe Acrobat; the images and colors should be in CMYK color mode, at a minimum resolution of 300 dpi, excepting the documents using special colors. The cover should have a 5 mm bleed. For the book spine, please contact us to give you the exact dimensions. For full color printing: Files Corel Draw, Adobe Illustrator or Adobe Acrobat; the images and colors should be in CMYK color mode, at a minimum resolution of 300 dpi, excepting the documents using special colors. Important: It is recommended that every document should have a printed control in black & white or color, depending on the project complexity. Together with the project file, it must be sent also a .jpg file for visualization and control.

- 2 Text (.doc format), images (format .eps, .tif - 300 dpi, CMYK, .jpg - 300 dpi, CMYK, .cdr - converted to curves, .pdf)

Order date

City

Beneficiary company signature & stamp